

Claims – lookup the employee claims and dependent claims.

Claim Search for **Jordan, Michael**

Claim Search

Claim Status: All | Date Range: 06/17/2015 - 09/15/2015 | Date Range Usage: Service Date | Claimant: Michael

Here is what each of the search menus look like.

Claim Status – any claim in our system even those registered today will be listed, it also lists denied claims etc.

Claim Search

Claim Status: All

- All
- Processed
- Pending
- Completed
- Denied
- Rejected
- History

Date Range – it is easy to change from the default last 3 months of claims to any number of date ranges.

Date Range: 06/17/2015 - 09/15/2015

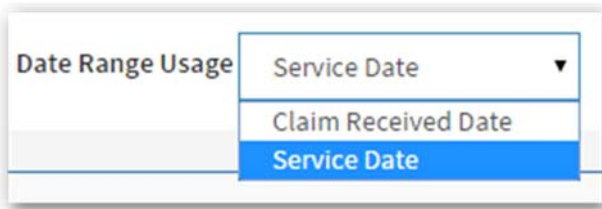
Date Rec

- Today
- Yesterday
- Last 7 Days
- Last 30 Days
- This Month
- Last Month
- This Year
- Last Year
- Last 12 Months
- Custom Range

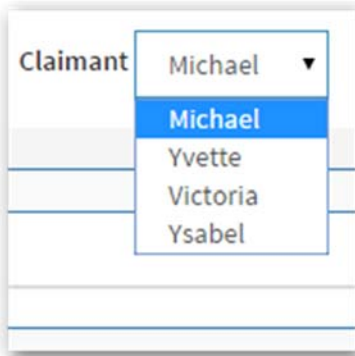
FROM: 08/17/2015 TO: 09/15/2015

Apply Cancel

Date Range Usage – by default service date will be used, but you can change it to when RCI received the claims.











Claimant – change from the employee to any one of the dependents to see that person’s claims.



Refresh – to check for any updates or verify that the page has the most recent claims information.



Claim Search and Details – Here is an example of some claims.

Date of Service	Date Received	Member	Provider	Billed Amount	Status	
12/12/2014 - 12/12/2014	01/06/2015	Michael	BRANDON	\$91.00	☑ Completed	 
12/05/2014 - 12/05/2014	01/06/2015	Michael	REGIONAL WEST MEDICAL CENTER	\$0.00	☒ Denied	 
10/07/2014 - 10/07/2014	01/06/2015	Michael	ENLOW	\$106.67	☑ Completed	 
10/01/2014 - 10/01/2014	01/06/2015	Michael	LORENZO	\$322.16	☑ Completed	 

Click this blue icon to review the claim details quickly.



Click this green icon to bring up an adobe file with claims details which is designed to print. This will take a little while longer to load.

